

Date: 04/08/2022

Time: 1:30 pm

- i) The IQAC requests the Principal to ask for administrative approval for releasing grants in pursuance of the ensuing NAAC under the following heads:
- For purchasing computer, stationery and hardware (and repairing of the same)
 - For purchasing general stationery
 - For college cleaning, landscape maintenance and beautification.
 - For washing and cleaning, and increase in the number of Karmachandus (part-time sweepers) for the same, if necessary.
 - Plantation of fruit trees and
 - Appointments of personals for the maintenance of the medicinal garden and the fruit trees.
- ii) The letter may be forwarded to the Hon'ble DPI, Govt. of WB, and the amount against each head is subject to the Principal's discretion.
- iii) A workshop is recommended on ICT Enabled Classroom utilization around the fourth week of August. Dr. Suman Naha and Dr.

Pranabes Bhattacharya are proposed speakers who will sensitise the faculty on the college regarding the modes, methods and procedure for preparation, delivery and application of Power Point Presentations, Audio-visual materials and other related ICT based resources. An awareness drive and plantation drive, a workshop by the Botany department and photography by the Anthropology Department will be shortly held.

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4.  4.8.2022

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6. Tista Dasgupta (Bhattacharya) 04.08.22