

Signatures :-



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5. Dr. Purushottam Pramanik (Online participation)

Date : 13.12.22

Time : 2:30 pm

1. A committee dedicated for the planning and execution of Swachhata Action Plan needs to be formed. The sub-committees of this committee will be as follows:

- ① Sanitation and hygiene
- ② Waste management
- ③ Water management
- ④ Energy management
- ⑤ Greenery

Members for individual committees will be announced shortly after discussion and consultation with the Principal following this meeting.

As per the consultation of Dr. P. Pramanik, an audit of the committee needs to be carried out by an external committee, either comprising members from another institution or a private agency certified to carry out the same.

2. All departments are requested to carry out departmental seminars and students' seminars. The departmental Heads are requested to inform the IQAC regarding their seminars well in advance.

IQAC proposes to organise a seminar on "Data Handling" as a part of the 'Staff Development Program in the Campus' as recommended by NAAC. The name of Dr. Jushar Ghora (JDPI), Dept. of Statistics has been proposed as a speaker for the said program. All teaching and non-teaching staff of the college form the target group of this seminar.

3. All departments are requested to keep their lesson plans ready for all semesters.

Since no other matters arose for discussion, the meeting ended here with a note of thanks to all members.