

Signatures of the Members Present:

1. Abant Bhattachary 21-8.17
2. Ait Bhowmik
3. Rina Mukhopadhyay 21.08.17
4. ~~Mr. N.K.~~
5. ~~Mr. N.K.~~
6. Kalcharamli 21/08/17
7. Terhin Subhra Sazkar 21/08/17

Mala Neogi : An email id of IQAC has been created so that all the depts can send their data. All ^{Every} the depts. should also create an id. of its own. The correspondence should be done via email. IQAC will ~~also~~ ask for the data and send a format. Every dept. should create departmental profile.

Parents-Teachers' Meeting feed back and the students' feed back form has been generated.

The departmental profile must record the information of the students i.e. marks obtained, scholarship etc. A format of the students' profile register will be sent.

Academic Calendar will be prepared by Asit Biswas.