

Date of Meeting: 30.07.2019 (Tuesday)

Tubin S. Sankar: Some of the toilets attached to the classrooms are to be demolished.

OIC: Trees will be planted beside the boundary wall, not beside the main building.

Maha Neogi: Two extra doors are to be made in Eng. & Anthropology departments.

Water recycling (after filtering) project is necessary.

Maha Neogi: A girls' toilet on 1st floor is necessary.

Mala Neogi: Seminars and other outreach programmes will be done in and IQAC must be tagged with the programmes.

OIC: NSS programmes is scheduled ^{from} on 13th of Aug. to 19th of Aug.

B. Chakraborty: For outreach programmes certificates are to be printed.

T. S. Sankar: Dengue awareness programmes will be held in a village nearby. Zoology Dept with IQAC will organize it.

The records of all outreach programmes will be maintained by IQAC with some other members.

Mala Neogi:

Mushroom culture may be scheduled as on 27th of Sept. on 26th Sept. (cont. after the stipulated college hours).

Rina Mukhopadhyay: Value education lecture may be arranged on Sept-26, on 27th.

Seed pens will be made by the interested students in a workshop of 15 days. It will be after the ^{stipulated} college hours.

T. S. Sankar: A large banner bearing the name of the college is necessary.

T. S. Sankar : Intellectual Property Rights Lectures will be arranged. (at least 4 lectures/year). Two will be held in Puja vacation.

Arranging &
Committee for Monitoring and Record Keeping
outreach programmes & Record keeping

1. Ritwik Saha
2. Akhilesh Ghatak
3. Pranabes Bhattacharyya
4. Madhumati Chatterjee

Mala Neogi : CAS \rightarrow No. of teaching days is to be sought out.

OIC : No of working days and No of teaching days are the same. It is to be verified, with Bikash Dey, Tushar Ghana.

- Mala Neogi: The duty hours of teachers during excursion is to be clarified.

The working hours of committee members are to be certified by the concerned Convenor.

Psychology, Chemistry : Teaching hours is very poor. The concerned teachers are to be allotted more ENVS classes.

Asit Biswas: wanted to be relieved from
ISAC as he requested in the T.C. Meeting.

Signatures of the Members Present.

- 1 B. Chakraborty 30.7.19
- 2 Asit Biswas
- 3 M. Chakravarti 30/07/19
4. Rinay Mukhopadhyay 30.07.19
5. ~~Sharma~~ 30.7.19
6. ~~Das~~ 30/07/19
7. ~~Subramanian~~ 30/07/19